



**SUPERIOR COURT OF JUSTICE
SOUTHWEST REGION**

**Regional Calendar
January - December 2019**

By direction of
The Honourable Mr. Justice Bruce Thomas
Regional Senior Judge
Southwest Region

INDEX

Judicial Listing	4
Courthouse Addresses	4
Trial Coordinator Directory	4
Provincial Practice Directions	4
Southwest Region Consolidated Practice Direction	4
DIVISIONAL COURT	5
CHATHAM-KENT	6
Assignment Court and Family Trial Scheduling Court Dates:.....	6
Criminal.....	6
Criminal Trial Sittings	6
Family	6
Civil	6
Family/Civil Trial Sittings	6
Rota Court	7
GODERICH/HURON	9
Assignment Court and Family Trial Scheduling Court Dates.....	9
Criminal.....	9
Family	9
Civil	9
Trial Sittings	9
Criminal, Family and Civil.....	9
Rota Court	10
LONDON/MIDDLESEX	12
Criminal Assignment Court Dates and Date of Committal Periods.....	12
Jury Panels	12
Civil Assignment Court	12
Criminal and Civil Trial Courts	12
Rota Court.....	13
Civil Motions Court	13
LONDON - FAMILY COURT	15
Case Management Rota Court:	15
CAS FINAL ORDERS.....	15
Trial Scheduling.....	15
Adjournments of Trials.....	15
Trial Sittings (3 weeks duration) & Trial Readiness Court Date.....	16
ST. THOMAS/ELGIN	17
Assignment Court.....	17
Criminal.....	17
Criminal Trial Sittings	17
Family	17

Southwest Regional Calendar - January to December 2019

Civil	17
Civil & Family Trial Sitings	17
Rota Court	17
St. Thomas UFC	17
SARNIA/LAMBTON	20
Assignment Court.....	200
Criminal.....	20
Criminal Trial Sitings	20
Family	20
Civil	20
Family & Civil Trial Sitings	21
Rota Court	21
STRATFORD/PERTH.....	22
Assignment Court & Family Trial Scheduling Court Dates	22
Criminal.....	22
Family	22
Civil	22
Criminal, Civil & Family Trial Sitings	22
Rota Court	23
WINDSOR/ESSEX.....	25
Criminal Assignment & Trial Readiness Court.....	25
Jury Panels	25
Criminal & Civil Trial Sitings, Weekly Trials and Pre-trials	25
Rota Court.....	25
WOODSTOCK/OXFORD.....	27
Assignment Court and Family Trial Scheduling Court Dates.....	27
Criminal	27
Criminal Trial Sitings	27
Family	27
Civil	27
Trial Sitings	28
Rota Court	28

SUPERIOR COURT OF JUSTICE

SOUTHWEST REGION

Judicial Listing

http://www.ontariocourts.ca/scj/judges/current/judges/#Judges_of_the_Southwest_Region

Courthouse Addresses

<http://www.ontariocourts.ca/scj/practice/schedules/sw/addresses>

Trial Coordinator Directory

<http://www.ontariocourts.ca/scj/practice/schedules/sw/directory>

Provincial Practice Directions

<http://www.ontariocourts.ca/scj/practice/practice-directions/provincial/>

Southwest Region Consolidated Practice Direction

<http://www.ontariocourts.ca/scj/practice/practice-directions/southwest/>

SUPERIOR COURT OF JUSTICE
SOUTHWEST REGION
DIVISIONAL COURT

DIVISIONAL COURT

Panel – All Divisional Court matters to be heard by a three judge panel will be heard in the regional centre of London the weeks of: **April 1** and **November 25, 2019**.

Single Judge – All Divisional Court matters to be heard before a single judge of the Divisional Court, including Small Claims Court appeals will be heard in the local centre and are scheduled through the Trial Coordinator for Superior Court.

SUPERIOR COURT OF JUSTICE

SOUTHWEST REGION

2019 COURT CALENDAR

CHATHAM-KENT

Assignment Court and Family Trial Scheduling Court Dates:

CRIMINAL – Heard at 10:00 a.m. FAMILY and CIVIL – Heard at 11:00 a.m. on the following dates:

- Monday, January 28
- *Tuesday, May 21
- Monday, September 23
- Monday, November 18

All criminal cases are to be pre-tried prior to Assignment Court.

Gowning is not required for Assignment Court, if only to set date.

Criminal Jury/Non-Jury Trial Sitings

Weeks of:

- January 14
- February 19 & February 25
- April 1 & April 8
- May 27 & June 3
- September 9 & September 16
- October 15 & October 21
- December 2 & December 9

Family/Civil Trial Sitings

Weeks of:

CV Jury/Non-Jury

- January 7 & January 14
- May 13 & May 21
- September 23 & September 30
- November 12 & November 18

Family

- March 4
- October 7

Chatham ROTA

Every Monday and Tuesday as follows:

- **Monday:** Family Conferences, all Pre-trials, Special Appointment Motions, CV/FL/CR Hearings etc.
- **Tuesday:** Motions Court every other week @ 10 a.m. followed by Family Conferences, all Pre-trials, Special Appointment Motions CV/FL/CR Hearings etc.

NOTE: Rota Days may be altered when week contains a Statutory Holiday

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

Rota Court Days

Civil/Family Motions = (M)

- December 31, January 2 (M)
- January 7, 8
- January 14, 15 (M)
- January 21, 22
- January 28, 29 (M)
- February 4, 5
- February 11, 12 (M)
- February 19, 20
- February 25, 26 (M)
- March 4, 5
- March 11, 12 (M)
- March 18, 19
- March 25, 26 (M)
- April 1, 2
- April 8, 9 (M)
- April 15, 16
- April 23, 24 (M)
- April 29, 30
- May 13, 14 (M)
- May 21, 22 (M)
- May 27, 28
- June 3, 4 (M)
- June 10, 11
- June 17, 18 (M)
- July 2, 3 (M)
- July 8, 9
- July 15, 16 (M)
- July 22, 23

Southwest Regional Calendar - January to December 2019

- July 29, 30 (M)
- August 6, 7
- August 12, 13 (M)
- August 26, 27 (M)
- September 3, 4 (M)
- September 9, 10
- September 16, 17 (M)
- September 23, 24
- September 30, October 1 (M)
- October 7, 8
- October 15, 16 (M)
- October 21, 22
- October 28, 29 (M)
- November 12, 13 (M)
- November 18, 19
- November 25, 26 (M)
- December 2, 3
- December 9, 10 (M)
- December 16, 17

Week of December 23, 2019 – Judge on Call for Emergencies Only

GODERICH/HURON

Assignment Court and Family Trial Scheduling Court Dates:

Criminal, Family and Civil

Criminal commencing at 2:00 p.m. followed by Family and Civil matters to be heard on the following dates:

- Monday, February 25
- Monday, June 10
- Monday, September 16
- Tuesday, November 12

All criminal cases are to be pre-tried prior to the day of the Assignment Court.

Gowning is not required, if only to set date.

Trial Sittings have been designed in blocks of combined JURY and NON-JURY. The criminal work will precede the civil in the first week of the Sittings. The civil/family work will follow in the subsequent week(s).

Criminal

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. If applicable, guilty pleas can be arranged through the Trial Coordinator. A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings.

Family

All family law matters will be set for trial following the settlement conference and upon completion of the Trial Scheduling Endorsement form. The presiding judge will complete part 3 of Trial Scheduling Endorsement form and assign the case to a trial sitting on a running list basis.

Civil

Once pre-tried and deemed **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel does not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Justice at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Trial Sittings

Weeks of:

Jury/Non-Jury

- January 21 & January 28
- February 25 & March 4
- April 15 & April 23

Family

- May 13

Jury/Non-Jury

- June 10 & June 17
- September 16 & September 23

Civil Jury/Non-Jury/Family

- October 15 & October 21

Jury/Non-Jury

- November 12 & November 18

Goderich ROTA Court Day

Every Wednesday as follows: Motions Court @ 10 a.m. every other week, Family & Civil Motions, Special Appointment Motions, Family Conferences, all Pre-trials, CR/CV Hearings, etc.

Note: Rota Days will be altered when week contains a Statutory Holiday

Note: All Special Appointments and Conference dates are scheduled through the Trial Coordinator.

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

Rota Court Days

Civil & Family Motions = (M)

- January 3 (M)
- January 9
- January 16 (M)
- January 23
- January 30 (M)
- February 6
- February 13 (M)
- February 21
- March 6
- March 13 (M)
- March 27 (M)
- April 3
- April 10 (M)
- April 17
- April 25 (M)
- May 1 (M)
- May 15

Southwest Regional Calendar - January to December 2019

- May 23 (M)
- May 29
- June 4 (M)
- June 12
- June 19 (M)
- July 5 (M)
- July 1
- July 17 (M)
- July 24
- July 31 (M)
- August 14 (M)
- August 21
- August 28 (M)
- September 5 (M)
- September 11
- September 18 (M)
- September 25
- October 2 (M)
- October 9
- October 17 (M)
- October 23
- October 30 (M)
- November 14 (M)
- November 20
- November 27 (M)
- December 4
- December 11 (M)
- December 18

Week of December 23 – Judge on Call for Emergencies Only

LONDON/MIDDLESEX

Jury Panels

Jury Panels are summonsed each week with the exception of the seminar weeks which are the weeks of May 6, June 24 and November 4, 2019. During the summer Jury Panels will be summonsed for the weeks of July 8 and August 19, 2019. Additional Panels may be summonsed as required.

Criminal Assignment Court Dates – Tuesdays @ 9:00 a.m.:

January 8
February 12
March 12
April 9
May 14
June 11
July 9
August 13
September 10
October 8
November 12
December 10

Gowning is not required for any Assignment Court, if only to set date.

Civil Assignment Court – Fridays @ 9:00 a.m.:

January 18
February 22
March 12
April 26
May 24
June 21
July 19
August 23
September 20
October 18
November 22
December 20

Criminal and Civil Trial Courts

The CRIMINAL and CIVIL TRIAL COURTS are run with continuous sittings. The Trial Coordinator, in conjunction with the Administrative Justice, will schedule the required courts

based on the judicial complement assigned each week.

All **CRIMINAL** cases will be committed to an Assignment Court at which time a pre-trial will be scheduled. Pre-Trial Memorandums are to be filed by 12 noon 2 days prior to the pre-trial date (not counting holidays of weekends) or the pre-trial will be cancelled and the matter will return to the next Assignment Court date.

Trial Readiness Court will be held on the **Wednesday** preceding the scheduled trial date. .

Application Readiness Court will be held on a Wednesday approximately 30 days before the return of any pre-trial application in order to confirm the required materials have been filed. Counsel for the parties and any self-represented accused are required to attend the Application Readiness and/or Trial Readiness Court, unless otherwise directed by the Trial Coordinator.

All **CIVIL** cases will be called to an Assignment Court and assigned a pre-trial and a trial date. Requested pre-trial dates must be at least 90 days before the trial date. Trial dates are assigned to a Weekly Running List. Simplified Procedure trials are scheduled through the Trial Coordinator with Counsel at the completion of the pre-trial, if the case is deemed ready for trial.

Rota Court

A Justice is assigned WEEKLY to preside over the ROTA COURT, which is scheduled as follows:

- Mondays: Special Appointments (Long Civil Motions)
- Tuesdays: Civil Litigation Short Motions (30 minutes or less)
- Wednesdays: Special Appointments (Long Civil Motions)
- Thursdays: Civil Pre-trials
- Fridays: Civil Pre-trials & Special Appointments (Long Motions)
- Monday to Friday: Criminal Pre-trials at 9:00 a.m. and 2:00 p.m.

*Bail Reviews, Summary Conviction Appeals, Criminal Motions and Bail Estreats are scheduled on an as needed / requested basis by contacting the Trial Coordinator. 90 Day Detention Reviews will be heard in CR Assignment Court @ 2:30 p.m. & one Tuesday per month @ 2:30 p.m.

Civil Motions Court

Short civil motions court will be opened at 9:15 a.m. for consent adjournments and subject to the approval of the presiding judge, the scheduling and timetabling of long civil motions (Special Appointments). The hearing of all other matters will commence at 10:00 a.m. A Court Reporter will be available at 11:30 a.m. for any short civil motion which involves a self-represented litigant. Any motion or application that requires more than 30 minutes (long civil motions) will be adjourned to a Special Appointment date – see [Consolidated Provincial Practice Direction](#) issued by the Chief Justice of the Superior Court; and [Consolidated Practice Direction for Southwest Region](#)

Dates for Special Appointments will be available in Motions Court and will be scheduled in that

Southwest Regional Calendar - January to December 2019

court. All short and long civil motions and all applications scheduled for hearing must be confirmed in accordance with the Rules of Civil Procedure. Confirmations sent by fax must be sent to (519) 660-3133. Confirmations sent to any other fax number will not be effective.

LONDON - FAMILY COURT

Case Management Rota Court:

- Mondays: Conferences
- Tuesdays: Family Law Act Conferences & First Appearance Courts
- Wednesdays: Motions List
- Thursdays: Children's Aid Society [First Appearance Courts & Conferences (Settlement & Trial Management Conferences)]
- Fridays: Children's Aid Society Temporary Custody Motions & Summary Matters

St. Thomas/London UFC Shared Rota Circuit:

This circuit will include primarily case conferences and settlement conferences, to be scheduled as follows:

- London FCB – 2 days - Monday & Tuesday each week

CAS FINAL ORDERS: Direction from Justice Henderson, LAJ

The Family Bench is changing the procedure in respect of Final Orders based on a Statement of Agreed Facts, currently heard on Thursdays. When seeking a Final Order, Statement of Agreed Facts are to be filed with a Checklist of Documents for Final Order form. Counsel must have all documents checked on the Checklist and attached as a package when filed at the counter. The material is to be placed in the file but not inserted in the Continuing Record. The material shall be returned upon the court either receiving a signed SAF or affidavit of the worker or if the matter is not proceeding on this basis. If the material has not been filed, the matter will be adjourned at the discretion of the judge. In the meantime, each individual judge will be handling these matters as they see fit.

Trial Management Conferences are mandatory in every case once on a trial list, unless completed Trial Scheduling Endorsement Forms have been filed and a judge specifically dispenses with a trial management conference. The trial management conference will be heard 1 to 2 weeks prior to trial.

Motions Court and **Argued Motions** will be held on **Wednesdays**. Argued Motions exceeding 60 minutes **maximum** for **all** parties will require a Special Motion appointment from the Trial Coordinator of the Family Court.

- See [Consolidated Provincial Practice Direction](#) issued by the Chief Justice of the Superior Court; and [Consolidated Practice Direction for Southwest Region](#)

Trial Scheduling

Trials will be scheduled into a 3-week trial sitting block. Each week two to three judges will be scheduled to hear trials from this running list during the 3-week sittings. *Counsel and the parties must be prepared to attend with their witnesses for trial when called at any time during the 3-week block.*

Trial Readiness Court – On the Tuesday prior to commencement of the trial block, all the cases scheduled for trial in the next Sittings will be called to a Trial Readiness Court.

Any trials not reached in a trial block will be given priority on the next trial sittings block or Counsel and/or the parties may select another Trial Sittings.

Trial Sittings (2 or 3 weeks duration) & Trial Readiness Court Date:

January 14 (3 wks)	Trial Readiness Court – Tuesday, January 8
February 19 (3 wks)	Trial Readiness Court – Tuesday, February 12
April 1 (3 wks)	Trial Readiness Court – Tuesday, March 26
April 29, May 13 & 20 (3 wks)	Trial Readiness Court – Tuesday, April 23
June 3 (3 wks)	Trial Readiness Court – Tuesday, May 28
September 9 (3 wks)	Trial Readiness Court – Tuesday, September 3
October 7 (3 wks)	Trial Readiness Court – Tuesday, October 1
November 12 (2 wks)	Trial Readiness Court – Tuesday, October 29
December 2 (2 wks)	Trial Readiness Court – Tuesday, November 26

*****Summer Trial Sittings for CAS trials** will be determined and scheduled for priority matters as identified by the local administrative judge and scheduled through the Trial Coordinator.

The following 2 sittings have been identified for CAS trials:

- July 22 (1 wk)
- August 19 (1 wk)

ST. THOMAS/ELGIN

Assignment Court

Civil @ 10:00 a.m., Criminal @ 2:00 p.m. on the following dates:

- Wednesday, February 13
- Wednesday, May 1
- Wednesday, October 2
- Wednesday, November 13

All criminal cases are to be pre-tried prior to the Assignment Court. Gowning is not required for Assignment Court, if only to set date.

Criminal

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. If applicable, guilty pleas can be arranged through the Trial Coordinator.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings.

Criminal Trial Sittings:

Weeks of: (Jury followed by Non-Jury)

- January 28 & February 4
- March 18 & March 25
- May 21 & May 27
- June 10 & June 27
- September 3 & September 9
- October 7 & October 15
- November 25 & December 2

Family

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to a Trial Scheduling Court. The case will be assigned to a trial sitting on a running list basis.

Civil

Once pre-tried, deemed **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel do not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Judge at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Civil & Family Trial Sittings

Weeks of: (Jury followed by Non-Jury)

Civil/Family

- January 7 & January 14

Civil

- April 29 & May 13

October 22 & October 29

St. Thomas Regular Civil & Criminal Rota Circuit (Family included until May, 2019)

- Every **Monday** as follows: Motions Court @ 10 a.m. every other week, Family Conferences (until May 2019), all Pre-trials, Special Appointments, CR/CV Hearings etc.

NOTE: Rota Day may be altered when week contains a Statutory Holiday

Any civil motion or application that requires more than 30 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

Rota Court Days

Civil Motions = (M)

- January 7
- January 14 (M)
- January 21
- January 28 (M)
- February 4
- February 11 (M)
- February 19
- February 25 (M)
- March 4,
- March 11 (M)
- March 18
- March 25 (M)
- April 1
- April 8 (M)
- April 15
- April 23 (M)
- April 29
- May 13 (M)
- May 21 (M)
- May 27
- June 3 (M)
- June 10 (M)

Southwest Regional Calendar - January to December 2019

- June 17
- July 2 (M)
- July 8
- July 8 (M)
- July 15
- July 22 (M)
- July 29
- August 6 (M)
- August 12
- August 19 (M)
- August 26
- September 3 (M)
- September 9
- September 16 (M)
- September 23
- September 30 (M)
- October 7
- October 15 (M)
- October 21
- October 28 (M)
- November 12 (M)
- November 18
- November 25 (M)
- December 2
- December 9 (M)
- December 16

Week of December 23 – Judge on Call for Emergencies Only

ST. THOMAS - FAMILY COURT

Unified Family Court Expansion to commence May 13, 2019

(FP = Family Protection Cases)

Trial Sittings, weeks of:

- June 10 (FP)
- June 17
- July 22 (FP)
- September 30 (FP)
- October 7, 2019
- November 25 (FP)
- December 2

Assignment Courts for UFC have yet to be determined, but will occur on the 4th Friday of each month with sufficient notice to the Bar.

St. Thomas UFC ROTA Circuit:

Every Wednesday, Thursday and Friday as follows:

- **Wednesday:** FC Conferences
- **Thursday** (designated CAS/Family Protection Day): Motions, Apprehensions, Status Reviews, Temporary Care & Custody Hearing, Adoptions
- **Friday:** Rule 39 Court @ 9:30 a.m. followed by FC motions, FRO Enforcements & Uncontested Trials @ 10 a.m. each week for 3 consecutive weeks with the 4th Friday of the month reserved for FC Special Appt. Motions, Uncontested Trials, Assignment Courts (booked by Trial Coordinator) & Family Conferences in the afternoon.

Note: Rota Day may be altered when week contains a Statutory Holiday

SARNIA/LAMBTON

Assignment Court

- Friday, January 18 @ 10 a.m.
- Monday, April 29 @ 2 p.m.
- Friday, September 13 @ 10 a.m.
- Friday, December 6 @ 10 a.m.

*All criminal cases are to be pre-tried prior to the Assignment Court. Gowning is not required for Assignment Court, if only to set date.

Criminal

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. If applicable, guilty pleas can be arranged through the Trial Coordinator.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings.

Criminal Jury/Non-Jury Trial Sittings

- January 21 & January 28
- February 25 & March 4
- March 18 & March 25
- April 15 & April 23
- May 21 & May 27
- June 10 & June 17
- September 16 & September 23
- October 7 & October 15
- November 12 & November 18
- December 9 & December 16

Family

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form.

Civil

Once pre-tried, deemed **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. ALL cases on the Running List may be spoken to before the Trial Judge at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Family & Civil Trial Sittings

Weeks of:

- January 7 & January 14
- April 1 & April 8
- April 29 & May 13
- September 3 & September 9
- September 30 & October 7 (Dedicated Family Sittings)
- October 21 & October 28
- November 25 & December 2

Sarnia ROTA Court:

Every Wednesday, Thursday & Friday as follows:

- Wednesdays & Fridays: Family Conferences/pre-trials/special appointments/short trials, CR/CV Hearings, etc.
- Thursdays: Motions Court (FL & CV short motions)

Note: Rota Days may be altered when week contains a Statutory Holiday

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

STRATFORD/PERTH

Assignment Court & Family Trial Scheduling Court Dates

For Criminal, Family and Civil:

CRIMINAL - commencing at 10:00 a.m., FAMILY & CIVIL - commencing at 12:00 p.m. on the following dates:

- Friday, March 1
- Friday, May 24
- Friday, September 20
- Friday, December 13

****Where possible all criminal cases are to be pre-tried prior to the day of the Assignment Court.**

Gowning is not required for Assignment Court, if only to set dates.

Criminal

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. If applicable, guilty pleas can be arranged through the Trial Coordinator.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings.

Family

All family law matters will be set for trial following the settlement conference and upon completion of the Trial Scheduling Endorsement form. The presiding judge will complete part 3 of Trial Scheduling Endorsement form and assign the case to a trial sitting on a running list basis.

Civil

Once pre-tried and deemed **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. ALL cases on the Running List may be spoken to before the Trial Judge at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Criminal, Civil & Family Jury/Non-Jury Trial Sittings

Weeks of:

- January 14 & January 21
- February 11 & February 19 & February 25
- March 25 & April 1
- May 13, May 21 & May 27
- September 3, September 9 & September 16

- October 7 & October 15
- November 12 & November 18
- December 2, December 9 & December 16

Stratford Rota Circuit

Every **Tuesday** as follows:

- Regular Civil/Family Motions Court heard every other week @ 10 a.m.
- Day will include Family Conferences, all Pre-trials, Special Appointments, CV/CR Hearings, etc. to be scheduled by the Trial Coordinator

Note: Rota Day may be altered when week contains a Statutory Holiday

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

Rota Court Days

Civil/Family Motions = (M)

- January 2 (M)
- January 8
- January 15 (M)
- January 22
- January 29 (M)
- February 5
- February 12 (M)
- February 20
- February 26 (M)
- March 5
- March 12 (M)
- March 19
- March 26 (M)
- April 2
- April 9 (M)
- April 16
- April 24 (M)
- April 30 (M)
- May 14
- May 22 (M)
- May 28
- June 4 (M)
- June 11
- June 18 (M)
- July 3 (M)
- July 9

Southwest Regional Calendar - January to December 2019

- July 16 (M)
- July 23
- July 30 (M)
- August 13 (M)
- August 20
- August 27 (M)
- September 4 (M)
- September 10
- September 17 (M)
- September 24
- October 1 (M)
- October 8
- October 16 (M)
- October 24
- October 29 (M)
- November 13 (M)
- November 19
- November 26 (M)
- December 3
- December 10 (M)
- December 17

Week of December 23 – Judge on Call for Emergencies Only

WINDSOR/ESSEX

Jury Panels

Jury Panels are summonsed bi-weekly with the exception of the seminar weeks. Additional Panels may be summonsed as required.

Criminal Assignment & Trial Readiness Court

Assignment Court at 9:30 a.m., Trial Readiness Court at 10:00 a.m. and Criminal Pre-Trials at 10:00 a.m. or 2:00 p.m. (Fridays 2:00 p.m. ONLY)

Gowning is not required for Assignment Court, if only to set date.

Assignment Court Dates:

January 4
February 8
March 8
April 5
May 3
June 7
July 5
August 9
September 6
October 4
November 1
December 6

Criminal Pre-trial Dates

January 2, 3, 4
February 6, 7, 8
March 6, 7, 8
April 3, 4, 5
May 1, 2, 3
June 5, 6, 7
July 3, 4, 5
August 7, 8, 9
September 4, 5, 6
October 2, 3, 4
October 30, 31 & Nov. 1
December 4, 5, 6

Criminal & Civil Trial Sittings, Weekly Trials and Pre-trials

The criminal and civil trial courts are run with continuous sittings. The Trial Coordinator, in conjunction with the Administrative Judge, will schedule the required courts based on the judicial complement assigned each week.

Trial Readiness Court will be the Assignment Court preceding the scheduled trial date.

Civil cases once set down, will be scheduled for pre-trial through the Trial Coordinator's Office. Trial dates are scheduled at the pre-trial. Trials will be assigned to a Weekly Running List.

Regular ROTA Court Schedule:

- **Monday:** 10 a.m. & 2:15 p.m. - Special Appt. Motions (over 30 mins.)
- **Tuesday:** Family Conferences (all day)
- **Wednesday:** Family Conferences (all day)
- **Thursday:** 10:00 a.m. – Undefended Trials; Misc. Criminal Matters; Summary Judgment Motions; Divisional Court Matters (Single Judge); Civil Case Conferences & References

Southwest Regional Calendar - January to December 2019

- **Thursday: 2:00 p.m.** – Summary Conviction Appeals & Civil Case Conferences
- **Friday: 10:00 a.m.** – Family Law Motions (under 1 hr)
- **Friday: 2:15 p.m. & 3:15 p.m.** – Family Trial Management Conferences

Case Management ROTA Schedule:

- **Monday:** All day – Case Management (Civil Pre-Trials & Civil Case Conferences)
- **Tuesday @ 10:00 a.m.** Civil Motions (under 30 mins.)
@ 2:15 p.m. Audits; Family Case Conferences

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

WOODSTOCK/OXFORD

Assignment Court and Family Trial Scheduling Court Dates:

Family/Civil: Thursdays @ 10 a.m. & Criminal: Fridays @ 11 a.m.

- Thursday, February 14 / Friday, February 15
- Thursday, May 2 / Friday, May 3
- Thursday, October 3 / Friday, Oct. 4
- Thursday, November 14 / Friday, November 15

All criminal cases are to be pre-tried prior to the Assignment Court commencing at 9:30 a.m.

Gowning is not required for Assignment Court, if only to set date

Criminal

All criminal cases will be committed to an Assignment Court date in the Superior Court of Justice and shall be pre-tried prior to that Assignment Court. If applicable, guilty pleas can be arranged through the Trial Coordinator.

A Trial Readiness Court will be conducted by the presiding trial judge at the commencement of the trial sittings.

Criminal Jury/Non-Jury Trial Sittings

Weeks of:

- January 7 & January 14
- February 25 & March 4
- April 15 & April 23
- May 27 & June 3
- September 16 & September 23
- October 15 & October 21
- December 9 & December 16

Family

All family law matters will be set for trial by the Trial Coordinator following the settlement conference and completion of the Trial Scheduling Endorsement form. If Counsel cannot agree on trial sittings, the matter will be assigned to an upcoming Trial Scheduling Court.

Civil

Once pre-tried and deemed **ready for trial** (and Counsel agree on a Sittings), the Trial Coordinator will assign the case to the Running List for that sittings. If Counsel does not agree, the case will be set to an Assignment Court for scheduling. ALL cases on the Running List may be spoken to before the Trial Justice at the commencement of the sittings and/or called for trial by the Trial Coordinator during the sittings.

Civil/Family Trial Sittings

Weeks of:

- March 11, March 18, March 25 & April 1
- April 8 (Designated Family Sittings)
- May 13 & May 21
- November 18 & November 25

Woodstock Rota Court

Every Thursday and Friday as follows:

- **Thursday:** Special Appt. Motions, Family Conferences, all Pre-trials, CR/CV/VL Hearings etc.
- **Friday:** Motions Court @ 10 a.m. followed by Special Appt. Motions, Family Conferences, Pre-trials, CR/CV/FL Hearings, etc.

NOTE: Rota Day may be altered when week contains a Statutory Holiday

Any civil motion or application that requires more than 30 minutes, and any family motion or application that requires more than 60 minutes, will be adjourned to a special appointment hearing date – see [Consolidated Provincial Practice Direction](#), issued by the Chief Justice of the Superior Court and [Consolidated Practice Direction for Southwest Region](#)

Rota Court Days

Civil/Family Motions = (M)

- January 4 (M)
- January 10, 11
- January 17, 18 (M)
- January 24, 25
- January 31 & February 1 (M)
- February 7, 8
- February 14, 15 (M)
- February 22
- February 28
- March 1 (M)
- March 7, 8
- March 14, 15 (M)
- March 21, 22
- March 28, 29 (M)
- April 4, 5
- April 11, 12 (M)
- April 18
- April 26 (M)

Southwest Regional Calendar - January to December 2019

- May 2, 3
- May 16, 17 (M)
- May 24
- May 30, 31 (M)
- June 6, 7
- June 13, 14 (M)
- June 20, 21
- July 5 (M)
- July 11, 12
- July 18, 19 (M)
- July 25, 26
- August 1, 2 (M)
- August 15, 16 (M)
- August 22, 23
- August 29, 30 (M)
- September 6
- September 12, 13 (M)
- September 19, 20
- September 26, 27 (M)
- October 3, 4
- October 10, 11(M)
- October 18
- October 24, 25 (M)
- October 31, November 1
- November 15 (M)
- November 21, 22
- November 28, 29 (M)
- December 5, 6
- December 12, 13 (M)
- December 19, 20 (M)

Week of December 23 – Judge on Call for Emergencies Only